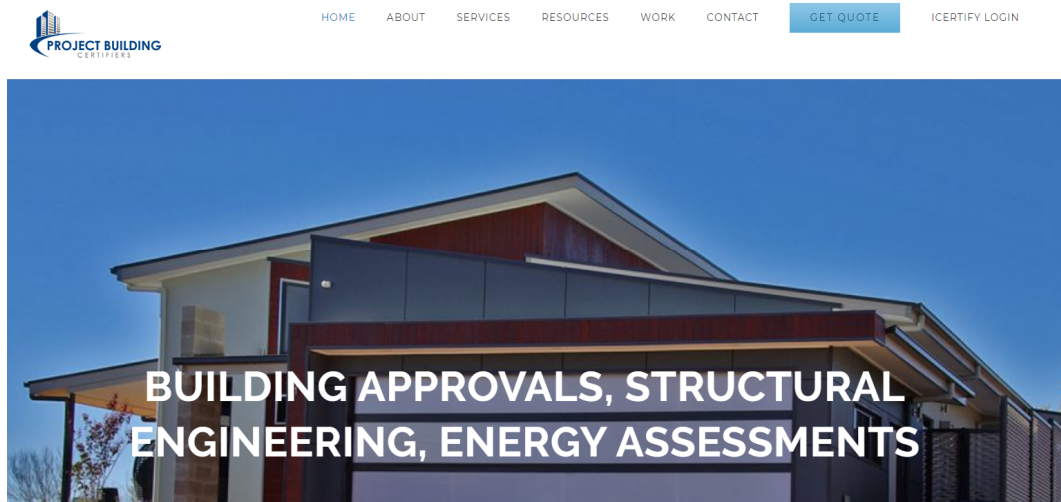


Creating a Project in ICertify

1. Select the ICertify Login button on our website <http://new.pbc.com.au/>



2. On the login page enter your email address and password and click sign in

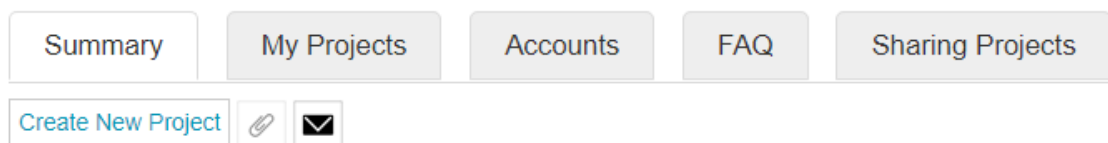
email address
password

forgotten your username or password? [click here](#)
Don't have an account? [click here](#) to register



You're using **Chrome 77**. This website requires Chrome, Firefox, Safari, or Internet Explorer 10+
This browser is compatible

3. Fill in the Registration Page with your Details and press submit (this may take a minute to load the page)
4. On your Portal Page Select Create New Project



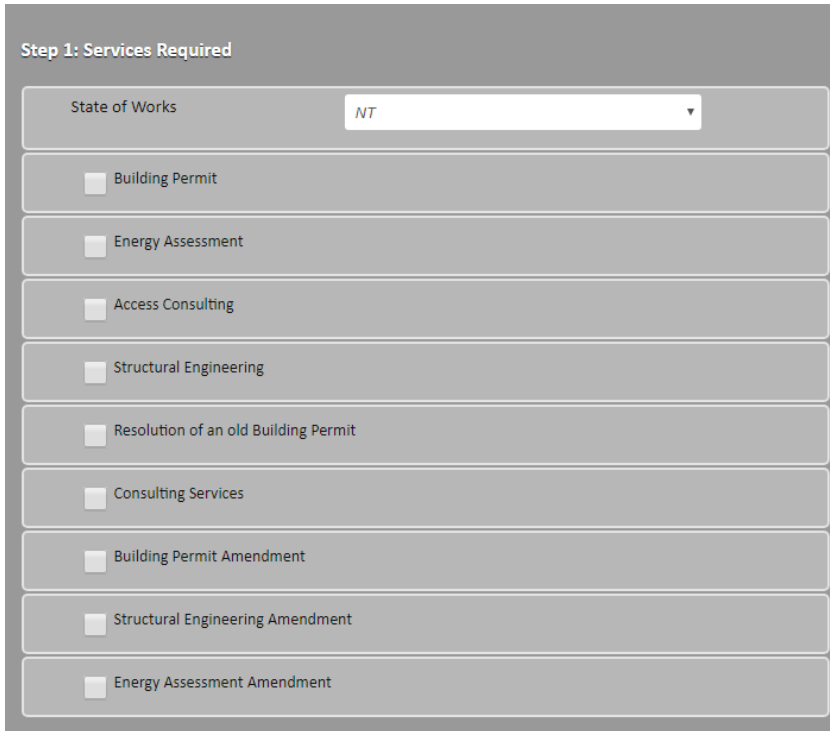
- Select Which State you are in from the drop down menu



Step 1: Services Required

State of Works

- Then Select the services you require by clicking the box next to the service



Step 1: Services Required

State of Works

Building Permit

Energy Assessment

Access Consulting

Structural Engineering

Resolution of an old Building Permit

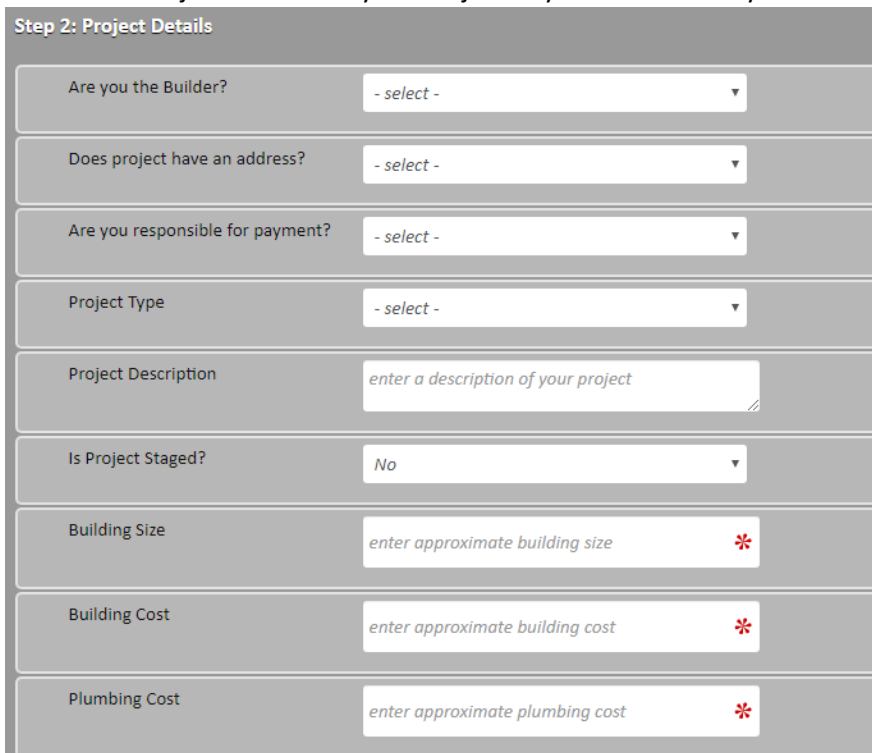
Consulting Services

Building Permit Amendment

Structural Engineering Amendment

Energy Assessment Amendment

- Fill out the Project Details for your Project. If you are not sure you can enter 0



Step 2: Project Details

Are you the Builder?

Does project have an address?

Are you responsible for payment?

Project Type

Project Description

Is Project Staged?

Building Size *

Building Cost *

Plumbing Cost *



Project Building Certifiers Pty Ltd

phone. 08 8948 2040

email. mail@pbc.com.au

8. If you have your own Reference Number for the project enter it in this section

Step 3: Reference Number

Reference Number

9. Press Submit Project, Your Project will go directly to our Administration team and they will contact you if they require additional information to organise you fee offer.

Your fee offer will be sent to your email shortly. You can also access your fee offer through your project portal.

If you have any Questions about your project please do not hesitate calling or emailing our team.