Creating a Project in ICertify

1. Select the ICertify Login button on our website http://new.pbc.com.au/

2. On the login page enter your email address and password and click sign in

3. Fill in the Registration Page with your Details and press submit (this may take a minute to load the page)

4. On your Portal Page Select Create New Project
5. Select Which State you are in from the drop down menu

6. Then Select the services you require by clicking the box next to the service

7. Fill out the Project Details for your Project. If you are not sure you can enter 0
8. If you have your own Reference Number for the project enter it in this section

9. Press Submit Project, Your Project will go directly to our Administration team and they will contact you if they require additional information to organise you fee offer.

Your fee offer will be sent to your email shortly. You can also access your fee offer through your project portal.

If you have any Questions about your project please do not hesitate calling or emailing our team.