

Northern Territory of Australia  
*Building Act*

# APPLICATION FOR BUILDING PERMIT

NEW APPLICATION       AMENDED APPLICATION       STAGED APPLICATION

## SECTION 1 DETAILS OF PROPERTY

LOT/PORION NUMBER  LOCATION eg Town of Darwin

PROPERTY ADDRESS

REGISTERED OWNER/S

## SECTION 2 APPLICANT

**Note** a person should not act as an agent for the owner unless they have been authorised in writing by the owner to do so.  
Maximum penalty – 8 penalty units

NAME of APPLICANT   
If a company provide a contact name

DAY TIME PHONE NUMBER  MOBILE PHONE NUMBER

FAX NUMBER  EMAIL ADDRESS

POSTAL ADDRESS

## SECTION 3 DESCRIPTION OF WORK

### TYPE OF CONSTRUCTION ACTIVITY

New	<input type="checkbox"/> 1	Conversions	<input type="checkbox"/> 4
Additions/Alterations	<input type="checkbox"/> 2	Demolition	<input type="checkbox"/> 5
Repairs & Maintenance	<input type="checkbox"/> 3	Removal	<input type="checkbox"/> 5

Please provide a brief description of the work and intended use

### BUILDING CLASSIFICATION

Class of Building (BCA Part A3)

1a <input type="text"/>	3 <input type="text"/>	6 <input type="text"/>	8 <input type="text"/>	9c <input type="text"/>
1b <input type="text"/>	4 <input type="text"/>	7a <input type="text"/>	9a <input type="text"/>	10a <input type="text"/>
2 <input type="text"/>	5 <input type="text"/>	7b <input type="text"/>	9b <input type="text"/>	10b <input type="text"/>

New floor area in square metres (include verandahs/attached carport if covered by this certification)

Value of Building Work GST inclusive (excluding plumbing)

The value of building work must be the contract price or if there is no contract the cost of all materials and labour including GST.

Heritage Conservation. Does Heritage Conservation Legislation affect this land?      Yes (attach details)       No

**SECTION 4 BUILDER**

**OWNER BUILDER** YES  NO  CERTIFICATE NO.

A copy of the owner-builder certificate and insurance needs to be attached to this application.

**BUILDING CONTRACTOR RESIDENTIAL** YES  NO  REGISTRATION NUMBER

If the work is subject to a residential building contract and requires residential building cover, please attach details of the required residential building cover and the completed Evidence of Contract form.

Evidence of Contract form attached (if applicable) YES  NO   
 Evidence of Residential Building Cover attached (if applicable) YES  NO

Please note that if you change building contractors you must advise your building certifier in writing no later than 14 days after engaging the new building contractor.

**SECTION 5 BUILDERS DETAILS**

NAME of BUILDER

Eg. Owner-builder/building contractor residential or builder

FIRM or COMPANY NAME (if applicable)

DAY TIME PHONE NUMBER  MOBILE PHONE NUMBER

FAX NUMBER  EMAIL ADDRESS

POSTAL ADDRESS

**SECTION 6 PLUMBING DESIGN**

REGISTRATION NUMBER

NAME of PLUMBER / DESIGNER

Value of Plumbing Work GST Inclusive

Septic Tank Installation Yes  No

If yes - Source of Water eg mains/bore/roof  Size of Septic Tank  litres

**SECTION 7 CONSTRUCTION DETAILS**

**TYPE OF BUILDING** (Tick one box only)

Separate House	<input type="checkbox"/>	11	Townhouse		Flats/Apartments/Units			
Kit House	<input type="checkbox"/>	12	1 storey	<input type="checkbox"/>	21	1 or 2 Storey	<input type="checkbox"/>	23
Transportable House	<input type="checkbox"/>	19	Townhouse		22	3 Storey	<input type="checkbox"/>	24
Other	<input type="checkbox"/>		2 or More Storeys			Flats/Apartments/Units		
<input type="text"/>						4 or More Storeys	<input type="checkbox"/>	25

(Townhouses have own front and/or backyard. Flats, units and apartments share surrounding land in common.)

Number of dwellings, townhouse, flats, units or apartments

**MAIN MATERIALS USED IN CONSTRUCTION**

**OUTER WALL**

Double Brick/ Masonary Block	<input type="text"/>	11(8)
Veneer Brick/Masonry	<input type="text"/>	12(1)
Concrete/Stone	<input type="text"/>	20(3)
Fibre Cement	<input type="text"/>	30(4)
Timber/Weatherboard	<input type="text"/>	40(2)
Steel	<input type="text"/>	60(6)
Aluminium	<input type="text"/>	70(7)
Other	<input type="text"/>	80(5)
Not Applicable	<input type="text"/>	90(0)

**ROOF**

Tile Clay	<input type="text"/>	10(1)
Tile Cement	<input type="text"/>	10(2)
Concrete/Slate	<input type="text"/>	20(3)
Fibre Cement	<input type="text"/>	30(5)
Steel	<input type="text"/>	60(4)
Aluminium	<input type="text"/>	70(4)
Other	<input type="text"/>	80(5)
Not Applicable	<input type="text"/>	90(0)

**SECTION 8 DECLARATION**

I hereby :-

- Apply for building permit pursuant to section 56 of the *Building Act* to construct/demolish/remove building work in accordance with the accompanying plans ;
- Accept that failure to supply information required on this form or otherwise required for this application may delay processing of this application.

Dated this \_\_\_\_\_ . day of \_\_\_\_\_ 20\_\_ .

\_\_\_\_\_  
Signature – Applicant

**SECTION 9 BUILDING CERTIFIER TO COMPLETE**

**PERMIT NUMBER**

**DATE ISSUED**

**REGISTRATION NUMBER**

**NAME of CERTIFIER**

\_\_\_\_\_  
Signature – Certifier

**PRIVACY**

The Director of Building Control is authorised under the Building Act to collect the information on this form or otherwise provided by you, to issue a building permit. Any information you provide is on a voluntary basis but is needed to process your application. Some of the personal information provided by you on this application will be publicly available, as part of a Public Register. The information is regularly provided to other NT Government agencies, local government, Australian Valuation Office and Australian Bureau of Statistics. This information is used for conveyancing, local government, valuation, statistical, administrative and other purposes. This Department also sells or licences extracts of information to commercial organisations engaged in development and construction. If you wish your personal information to be excluded from these extracts please tick this box .   
Your personal information provided in this application and entered in the register can be accessed by you. The privacy statement for the Northern Territory Government is available via the internet at [www.nt.gov.au/ntg/disclaimer.shtml](http://www.nt.gov.au/ntg/disclaimer.shtml). If you have any queries please contact the Director of Building Advisory Services on 8999 8985.