

Authority to access building records

Building Regulations 15

If you are selling or making improvements to your property, you can view and obtain copies of information in the building records held by the Department of Infrastructure, Planning and Logistics.

Building files can be accessed by property owners or anyone with legal authority to view the documents. Records and documents will not be marked or removed from the file.

Fields marked with asterisk (*) are mandatory.							
Property details							
Unit		Street no*		Street name*			
Town/Suburb*				Post code		Lot (if known)	
Owner's full name*							
Is the owner a company or a business? (If yes, please complete the field below)							Yes/No
Business/Company name							
Consent is given to:							
For the purpose of this authority, unless approved otherwise, an authorised agent is limited to solicitors, real estate agents, conveyancer, lending institution and others who have written authority from the owner or company director authorising such access.							
This authority is valid for a period of six (6) months from the approval date.							
Full name*				Phone*			
Business company				Email*			
Approved by							
Full name*				Phone*			
For company/business - position held				Email*			
Owners signature*					Date*		
Find out if you need to provide additional authorisation on nt.gov.au ¹ .							

Further information

Darwin region files must be signed by the property owner and emailed to bas.files@nt.gov.au

For all other regions please contact your local office at:

Darwin - Energy House

Level 1 18-20 Cavenagh Street

Darwin

Ph: 08 8999 6435

Katherine - Government
Centre

1st Floor First Street

Katherine

Ph: 08 8973 8923

Alice Springs & Tennant Creek

Green Well Building

50 Bath Street Alice Springs

Ph: 08 8951 9200

¹ <https://nt.gov.au/property/building-and-development/access-building-files/access-to-building-files>